



**EEB Evaluation Committee
Monthly Meeting**

Monday April 7, 2014 – 10:00-11:30 am

Department of Energy and Environmental Protection – Public Utilities Regulatory Authority
A&O Conference Room / 10 Franklin Square, New Britain, CT

MINUTES¹

In Attendance

- EEB Committee members present: Amy Thompson (Chair), Jamie Howell, Diane Duva. Not present: Taren O'Connor, Shirley Bergert
- Others present: Cindy Jacobs, Geoff Embree, Jason Gray, Joe Swift (phone), Donna Wells (phone), Scott Dimetrosky (phone), Lisa Skumatz (phone), Tim Cole, Craig Diamond

The meeting was called to order at 10:05 am.

1) Public Comment: none

2) Approval of March 10, 2014 Meeting Minutes

The committee voted to conduct an electronic vote on the March 10 meeting minutes following today's meeting. An electronic vote via email was conducted subsequent to the meeting from April 8-11. Voting in favor: Ms. O'Connor, Diane Duva (on behalf of Ms. Kathryn Boucher and Cindy Jacobs who attended in place of Ms. Duva), and Ms. Thompson. Mr. Howland abstained and Ms. Bergert did not vote. The minutes were approved.

3) Discussion of Projects / Status (and data)

a. Review list / schedule for Review Draft reports currently "out" for review; review schedule for discussion calls for 1-pagers, and review upcoming technical meetings.

- Ms. Skumatz said that the Behavioral Pilot Studies report (R2) will be out soon. It was suggested that more time would be helpful for comments on the report. Ms. Thompson moved that the due date for comments will be May 1. Mr. Howland seconded the motion. All voted in favor.
- There will be a presentation provided on the Energy Opportunities Impact and Process Evaluation report (C14) on May 13, 10 am - noon, via webinar at DEEP, room to be arranged.

b. Update on any outstanding data elements (if any) / implications.

- Mr. Dimetrosky will provide NU with some data related to the Central Air Conditioning study (R8).
- A meeting with APT has been scheduled.

c. Walk-through of projects / Monthly status report - focus on "changes" and status of new projects (including the NEEP codes and standards project). Note: a document distributed prior to the meeting called "Updates/Additional Information for EEB Evaluation Committee - April 2014" was used as a reference for providing updates on various projects and issues. This document is available in the Box.net folder referenced in the footnote below.

¹ Meeting materials available at Box.net: <https://app.box.com/s/f72ahoovsvsnzpgxeg2h>

Residential

- Ms. Thompson inquired about the status of the LED market assessment (R86). Mr. Dimetrosky will update the Gantt chart.
- Mr. Dimetrosky said that there is some uncertainty about the Massachusetts numbers for the Regional Lighting Hours of Use study (R3), this being worked on. A question was raised if the report should return to draft status. Mr. Swift asked if feedback could be provided on the comments NU submitted.
- A draft of the Central Air Conditioning report (R8) was expected last week, hope to have this week. An issue about calibrating realization rate is being addressed.
- 1-pager on potential additions to HES, Codes and Standards. Ms. Thompson asked what the relationship is between this study and the HES impact study. Mr. Dimetrosky said this is a benchmarking study.
- Mr. Dimetrosky said there is a 1-pager coming on a small study on lighting interactive effects.
- Mr. Swift asked about the Weatherization baseline study (R5). Will there be a final report? Ms. Skumatz said the study will be completed soon.
- HES Impact study (R16) - Diane Duva indicated that the volume 1 report seems to provide enough for DEEP to move forward with approving the additional allocation. She said the electricity side of the report on realization rates will be most helpful for decision-making. Volume 2 will include work on measure-based savings and true-up. Ms. Duva said she hopes to see a tie-in from previous evaluations. Ms. Skumatz provided an explanation of what data were included, and omitted, from the volume 1 report; an important element omitted from the volume 1 report is neighborhood canvassing data on IE customers. A discussion ensued about the implications of omitting this data on IE customers. It was generally agreed that additional analysis on the IE data should be conducted and included in the volume 1 + 2 combined review draft report, which should be completed around end of May. It was also agreed that additional funding of \$30K should be provided to conduct this analysis. Mr. Howland moved to provide the additional \$30K for billing analysis to appear in the combined volume 1+2 report. Ms. Thompson seconded the motion. All voted in favor.
- Ms. Skumatz noted that information on conference calls to discuss the 1-pagers will be sent soon.
- Ms. Skumatz said there are some questions about the invoices submitted for the NEEP work. There are two items in the invoices that were not in the evaluation plan. Ms. Skumatz requested that UI and NU send her copies of the bills received.
- HES Persistence Process Evaluations (R4) - some revisions are expected. A revised 1-pager will be coming soon. Ms. Thompson asked if the same data set will be used as was used for the HES evaluation. This question will be informed by issues raised by the impact evaluation.

C&I

- Ms. Skumatz referred the committee to an update on C&I projects prepared by Lori Lewis (see document "Updates/Additional Information for EEB Evaluation Committee - April 2014").
- Ms. Thompson said that the C&I program administrators would like to see surveys and add comments to make sure the right information is obtained from the surveys. Ms. Thompson requested an update on the survey instrument that has been prepared. Ms. Skumatz said that Ms. Lewis would circulate a questionnaire this week.

4) SERA Budget / Invoice & Tracking update

- a. YTD (March) status compared to budget; deviations; relation to project progress (memo).

- This will be circulated soon.

5) Roadmap update discussion - Brainstorming/problems/concerns

Ms. Skumatz provided an overview of the key elements of the Evaluation Roadmap (see "Updates/Additional Information for EEB Evaluation Committee - April 2014"). Ms. Thompson requested that the committee provide comments (track changes) on the Roadmap prior to the next meeting and send to Ms. Skumatz. Ms. Thompson suggested that the Roadmap should be flexible and easy to understand. Ms. Skumatz requested that comments be provided by two weeks after this meeting.

6) Other items

No additional items were discussed.

The meeting adjourned at 11:40 am.

Submitted by Craig Diamond, EEB Executive Secretary