



**EEB Evaluation Committee
Monthly Meeting**

Monday May 12, 2014 – 10:00-11:30 am

Department of Energy and Environmental Protection – Public Utilities Regulatory Authority
OCC Conference Room / 10 Franklin Square, New Britain, CT

MINUTES¹

In Attendance

- EEB Committee members present: Amy Thompson (Chair), Jamie Howland (phone, part of meeting), Diane Duva, Victoria Hackett. Not present: Shirley Bergert
- Others present: Cindy Jacobs, Geoff Embree, Matthew Gibbs (phone), Ron Araujo, Jason Gray, Joe Swift (phone), Scott Dimetrosky (phone), Lisa Skumatz (phone), Tim Cole (phone), Lori Lewis (phone), Craig Diamond

The meeting was called to order at 10:00 am.

1) Public Comment: none

2) Approval of April 7, 2014 Meeting Minutes

Diane Duva moved to approve, Amy Thompson 2nd. All voted in favor, except Victoria Hackett who abstained. The minutes were approved.

3) Discussion of Projects / Status (and data) - see May Gantt Chart and Project Summaries

a. Review "Thursday Report" - list / schedule for Review Draft reports currently out for review; review schedule for discussion calls for "1-pagers," and review upcoming technical meetings.

- There was a discussion about under what circumstances the Evaluation Roadmap requires a court reporter for technical presentations on final reports. It was agreed that Ms. Duva, Cindy Jacobs and Ms. Hackett would discuss the question following the meeting and would let the Executive Secretary know of their recommendation.

b. Update on any outstanding data elements (if any) / implications

c. Walk-through of projects / Monthly status report - focus on "changes" and status of new projects (including the NEEP)

- Scott Dimetrosky's Projects
 - 1-pagers: R48 - HES Additional Measures / R51 - Code Compliance Study / R67 - Lighting Interactive Effects.
 - *Vote to approve R48 and R67 1-pagers:* Ms. Thompson moved, Jamie Howland 2nd. Ms. Thompson, Mrs. Duva voted to approve, Mr. Howland was not present for the actual vote, and Ms. Hackett abstained. Mr. Howland voted to approve in a subsequent email vote that conducted during the week of May 12. R48 and R67 1-pagers approved.
 - *No vote was taken to approve R51.* It was agreed that R51 would be discussed during the week as NEEP will be submitting a proposal to DOE.

¹ Meeting materials available at Box.net: <https://app.box.com/s/49zjme3hs3ruechd7ay4>

- Mr. Dimetrosky reviewed this projects in the Gantt chart. He said that a technical presentation will be needed soon for R7.
- Lisa Skumatz's Projects
 - 1-pagers: NEEP "mini-pagers" slate / R31 - Real Time Evaluation Data Collection / R32 - CL&P Year 2 HES Persistence
 - *Vote to approve NEEP slate of mini-pagers:* Mr. Thompson moved, Ms. Duva 2nd. Ms. Thompson and Ms. Duva voted to approved, Ms. Hackett abstained. Mr. Howland voted to approve in an email vote conducted during the week of May 12. NEEP slate approved.
 - *Vote to approve R31:* Ms. Thompson moved, Ms. Duva 2nd. Ms. Thompson and Ms. Duva voted to approve, Ms. Hackett abstained. Mr. Howland voted to approved in an email vote (same process as above). R31 approved.
 - *Vote to approve R32, with a budget increase of \$36,000:* Ms. Duva moved, Ms. Thompson 2nd. Ms. Duva and Ms. Thompson voted to approve, Ms. Hackett abstained. Mr. Howland voted to approve in email vote. R32 approved with a total budget of \$36,000.
 - HES Volume 1 scope comments
 - Following some discussion, it was agreed that additional analysis was necessary to compare results across contractors and HES vs. non-HES measures. *Motion to approve \$6,000 addition to budget to HES Persistence and Process Evaluations (R4)* for the purpose of comparing results by contractor and comparing measure adoption of HES and non-HES: Ms. Thompson moved, Ms. Duva 2nd. Ms. Thompson, Ms. Duva and Ms. Hackett approved, Mr. Howland did not vote. Motion passed.
- Lori Lewis's Projects
 - 1-pagers: CT C&I Market Research (C20) - Revised / ECB Impact & Process Evaluation Phase 2 (C20) - Revised.
 - *Vote to approve C20:* Ms. Thompson moved, Ms. Duva 2nd. Ms. Thompson and Ms. Duva voted to approve, Ms. Hackett abstained, and Mr. Howland voted to approve via the subsequent email vote. C20 approved.
 - C11 - Small Business Barriers Study (including financing): Update, changes to kW categories, survey topics and inquiries
 - Ms. Lewis mentioned that Ms. Skumatz had recently sent a memo on this asking for input by May 13.
 - Ms. Lewis also said that SBEA Impact Evaluation (C9) was very close to finalization.
 - C17 - Selected end-use markets: Lighting, Refrigeration, Motors & Gas Space Heating.
 - Ms. Lewis said that the C2 review draft would be available soon. She also mentioned the status of several other projects including C10, C12, and C14.

4) SERA Budget / Invoice & Tracking update

a. YTD (April) status compared to budget; deviations; relation to project progress.

- Ms. Skumatz referred meeting participants to a newly created tracking form that was created to track projects and budgets. The document links projects to the Evaluation Plan.

5) Roadmap update discussion - Issues / Processes raised, and discussion

- Ms. Skumatz said that she will be scheduling two additional calls over the coming week to get further input from Committee members on the Roadmap. She said that she would provide a summary of the comments for discussion at the June meeting.

6) Other items

No additional items were discussed.

The meeting adjourned at 11:30 am.

Submitted by Craig Diamond, EEB Executive Secretary