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**EEB Evaluation Committee Monthly Meeting**

Monday December 11, 2017 – 10:00-11:30

Department of Energy and Environmental Protection – Public Utilities Regulatory Authority, Commissioner's Conference Room, OCC, 10 Franklin Sq., New Britain, CT

Meeting Materials in Box folder: https://app.box.com/s/rpqxx5ztkt9x9fbpqpw1i5dest0r1ikx

**Call-In Number: 303/900-3524; WEB Access:** [**www.uberconference.com/skumatz**](http://www.uberconference.com/skumatz)

 *(Backup number – only if primary # doesn’t work –720/820-1390 Code (1st caller) 8296#*

[*www.join.me/SkumatzEconomics*](http://www.join.me/SkumatzEconomics)*)*

**COMMITTEE MEETING AGENDA - REVISED**

1. Public Comment
2. Approval of Minutes from November meeting (distributed 12/7 – apologies for delay – quite a month!) 1 min
3. Non-Project Updates and Issues : 15 min
	1. Review Interim progress / highlights;
		* Interim e-votes and meetings (see bottom of agenda).
		* Upcoming kickoff and data meetings
	2. SERA team invoices (November)
4. Priority project issues 10 min
	1. Update from UI on Contracting / paperwork. Summary: We were unable to get a meeting on contracts scheduled for 11/10 as requested, and were homing in a meeting on 11/15. Completed contracts were delivered 11/14.
5. Non-Project - follow-up on various Budget issues 10 min
	1. Utilities clarify the end of year billing process for Team and projects
	2. Review memos on:
		* Data cost – request for utilities to fund those projects – temporarily pulling from evaluation dollars
		* Budget amendment request for C1641
6. Discussion of SERA Team memo on how to meet 2018 dollar budget cuts from Sweep 25 min
	1. Request for info on Status / timing / process on sweep
	2. Questions on SERA Team memo on Evaluation project cuts
	3. 2017 accrual / carryover discussion – annual December discussion of the request for carryover dollars from projects that are not yet completed – related to above item.

1. Discussion of Projects / Status (and data) – *see Gantt & Project summaries (distrib 11/7)* 25min
	1. Walk-though of Projects / Monthly Status Report – focus on Gantt “changes” and status of new projects; update on results of call / meeting on “new” steps for projects
		* Residential Projects (Skumatz & Wirtshafter)
		* C&I Projects (Chiodo & Jacobsen)
2. Other items –
	1. Update on DEEP / NEEP M&V 2.0 Grant or Gorthala project.

\*\*\* Supporting Materials in Box folder and attached, including:

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| --- | --- |
| * Updated Gantt Chart & Project Status Summary
* E-votes / call notes (attached)
* Memos on data cost funding, carryover dollars
* Memo on Recommended cuts to comply with budget sweep
 | * Minutes from Nov meeting
* SERA Invoice
* Budget memos
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***Summary of 2017 Votes To Date –***

Minutes & Invoices Approvals

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| --- | --- | --- |
| 2017 | Minutes for the month | SERA Invoice |
| Oct | PASSED e-vote Melley (11/8), Dornbos (11/14), O’Connor (11/14, reiterating vote during meeting) | PASSED e-vote for Aug-Oct Invoices – Dornbos, O’Connor, Gorthala, Melley (11/14). |
| Sept | PASSED e-vote Melley, Dornbos, O’Connor 10/13; Gorthala 10/14. | See above |
| Aug | PASSED-e-vote O’Connor, Gorthala 9/11; Melley 9/12; Dornbos 9/19. | See above |
| July | PASSED-e-vote O’Connor, Gorthala 9/11; Melley 9/12; Dornbos 9/19. | PASSED e-vote O’Connor, Melley, Gorthala 9/13; Dornbos 9/19. |
| June | PASSED-e-vote O’Connor, Dornbos, Gorthala passed 7/10/17; Melley abstains (minutes too long, not always accurate) | PASSED-e-vote O’Connor, Dornbos, Gorthala passed 7/10/17 |
| May | PASSED-in meeting O’Connor, Gorthala, Melley (6/12/17) | PASSED-in meeting Gorthala, O’Connor, Melley (6/12/17) |
| April | PASSED-Evote Oconnor, Gorthala (5/31/17); re-sent 6/9; in favor Dornbos, Melley (6/12/17) | PASSED-Evote Oconnor, Gorthala (5/31/17); re-sent 6/9; in favor Dornbos, Melley (6/12/17) |
| March | PASSED-Evote O’Connor, Dornbos, Melley, Gorthala 4/13/17 | PASSED-Evote O’Connor, Dornbos, Melley, Gorthala 4/13/17 |
| February | PASSED-Evote O’Connor, Melley, Gorthala 3/9/17 | PASSED- Evote O’Connor, Melley, Gorthala (3/9/17) |
| January  | E-vote O’Connor 2/6, Gorthala 2/6; re-sent out for third vote 7/10/17 | PASSED- Evote O’Connor, Melley, Gorthala (3/9/17)  |

Other Votes and Meetings

December 2017

* 12/1 HES Process and Impact Data meeting

November 2017

* 11/2 – Kickoff NEI project (R1709)
* 11/13-DR pilots programs info (R&C)
* 11/14 – PASSED October minutes
* 11/14 – PASSED SERA invoice Aug-Oct
* 11/28 – Impromptu data call R1707/RNCNTG

October 2017

* 10/2 - Data Processes meeting
* 10/4 – Data call – R1707 (RNCNTG)
* 10/5 – Data call – R1706, R1616, R1705 (RASS, Lighting, MF)
* 10/5 – Kickoff R1702 (codes and standards)
* 10/13 – Evotes requested on minutes (passed; see table above)
* 10/13 –PASSED - C1630 budget increase of $5K (evote #2); In favor O’Connor 10/13, Dornbos 10/13; Melley no answer in 10/13 email; Gorthala abstain 10/14; Gorthala in favor 10/30.
* 10/16 – Data meeting NEI project (R1709)
* 10/20 – UI contracts approval process update meeting
* 10/30 – R1704 HES Programs update discussion

September 2017

* 9/5 – Discussion of UDRH
* 9/5 – Data request discussion 1706/1616/1705
	+ - 9/21 - R1615 LED NTG Project Presentation
		- 9/22 - R1706 RASS Kickoff
		- 9/28 - R1707 RNC NTG Kickoff
		- 9/29 - R1606 Behavior Retention Project Presentation

August 2017

* 8/1 – Meeting on recommendations for PSD revisions to Residential HVAC measures – boilers, furnaces, HPWH, circulating pumps
* 8/9 – presentation to EEB on data costs issue
* 8/11- Data cost call
* 8/24-Data request meeting 1630
* 8/25-Data cost call

July 2017

* EEB full board vote on Data memo passed
* 7/31 – Meeting on recommendations for PSD revisions to Steam Trap equation
* 7/23 – Meeting on recommendations from 1602 on UDRH

June 2017

* Approved / Passed – Memo Summarizing Mini-RFP Results (in favor O’Connor, Dornbos, Gorthala, 6/5/17)
* Approved / Passed – 2 parts / both approved: Approving Memo identifying extra costs to evaluation projects because of data issues from utilities and identifying the assessment to each utility and recommending addition to each of the project budgets, with the money to be pulled out of funds that are not evaluation funds. (in favor O’Connor, Dornbos, Gorthala. 6/22/17)

May /June 2017

* None additional.

April 2017

* Interim Meeting -1617 DHP Working Group – 4/10/17

March 2017

* None additional

February 2017

* Approved/passed Evaluation Plan Update (votes in favor 2/8/17: O’Connor, Dornbos, Gorthala)

January 2017 Interim votes and interim committee meetings – not final

* Votes in favor of evaluation plan (in favor O’Connor & Gorthala 1/9/17; Dornbos 1/12 – passed). 1/24 DEEP votes against.
* December 2016 minutes passed (In favor 1/9 O’Connor, Melley, Gorthala, Dornbos).