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**EEB Evaluation Committee Monthly Meeting**

Monday February 8, 2016 – 10:00-11:30am

Department of Energy and Environmental Protection – Public Utilities Regulatory Authority, Commissioner's Conference Room, OCC, 10 Franklin Sq., New Britain, CT

Meeting Materials in Box folder: <https://app.box.com/s/ozxyvt3h80i3ih2u7uk9mmdclaxwlg74>

Call-In Number: 712/432-1680 Code 624802#

WEBINAR ACCESS: [www.join.me/SkumatzEconomics](http://www.join.me/SkumatzEconomics)

**DRAFT AGENDA**

1. Public Comment
2. Discussion of Notes from previous meeting provided if necessary. (not Approval of Minutes). Lisa provides notes with votes for information purposes only. **5 min**
3. Non-Project Updates and Issues: **10-15 min**
	1. Review Thursday report and highlights; schedule of reports to review & upcoming reports – comments on R91 from UI and Eversource. Any more? Remember to route comments to Craig & Lisa and SERA contractor.
	2. Review of interim votes and meetings
	3. Invoices from SERA – Discussion / votes (Total for Jan: $18,670); for vote or e-vote.
	4. Legislative report – starting; review draft end of Month
	5. Other items – reminder of upcoming NEEP & other workshops (some info circulated)
	6. Select dates – upcoming SERA Team workshops for committee on Sampling & Surveys, Impact Evaluation, NEIs. Dates doodle poll.
4. Discussion of Projects / Status (and data) – *see Gantt & Project summaries* 15-**25 min**
	1. Walk-though of Projects / Monthly Status Report – focus on “changes” and status of new projects (including NEEP); update on results of call / meeting on “new” steps for projects
		* Scott’s Projects – focus on Gantt
		* Lori’s Projects – focus on next projects
		* Lisa’s Projects – focus on Gantt
5. RFP Progress / update and Plan for Project work & assignment process in 2016 **20 min**
	1. Update on Residential.
	2. Update on Commercial
6. Evaluation Plan– **25+ min**
	1. Discussion of impacts of C&LM Plan recommendations on prioritization, timing, etc.
	2. Discussion of memo responding to DEEP requirements on “discretionary” and budgets / vote

1. Other items –

\*\*\* Supporting Materials in Box folder and attached, including:

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| * Updated Gantt Chart & Project Status Summary
* E-votes / call notes
* Invoices
 | * 2016-18 Evaluation Project List
* Latest Thursday report
* Meeting notes
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