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**EEB Evaluation Committee Monthly Meeting Agenda – DRAFT**

***MONDAY November 8, 2021 – 10:00-11:30***

ALL VIRTUAL MEETING – NO MEETING ROOM (recordings posted)

Meeting Materials in Box folder: is <https://app.box.com/s/>xxx

**Call-In Number: 303/900-3524; WEB Access:** [**www.uberconference.com/skumatz**](http://www.uberconference.com/skumatz)

Join link with video only. *USE PHONE (NOT COMPUTER) FOR VOICE, AND MUTE WHEN NOT SPEAKING*

*(Backup number – only if primary # doesn’t work –* [*https://zoom.us/j/2534751779*](https://zoom.us/j/2534751779)*; and use computer for voice.*

**COMMITTEE MEETING AGENDA**

1. **Call to order**
2. **Public Comment** 1 min
3. **Minutes and invoices –`** 10 min
   1. October minutes
   2. EA Team October invoice
4. **Non-Project Updates and Issues**  20 min
   1. Interim e-votes and meetings – (bottom of agenda)
   2. Status of Data requests and deliverables (separate form).
   3. Covid Updates from utilities, if any
   4. Update on data sharing authorized by EA Team to reduce data requests / leverage data
   5. Status of Summer PSD work
   6. Budget and upcoming “to do” before end of year
      * Upcoming discussions on Evaluation Plan
      * Issue Research Area RFPs – need latest T&C, security clauses
   7. *Note: not all items posted. We will do inventory*
5. **2022-24 Three-Year Evaluation Plan**  45 min
   1. Walk through of projects submitted
   2. Review of discussion meetings
   3. Workshop
   4. Concurrent is RFP development for issuance before EOY, due after
6. **Discussion of Project Status** (*Gantt, Project Summaries Provided monthly w/spend*) 15 min

* *Gantt Includes information on projects with results expected in time for 2022 PSD & Planning (also included as attachment).* 
  1. C&I Projects (Gowans & Jacobs)
  2. Residential Projects (Wirtshafter & Skumatz)

1. **Status of EA Team non-project assignments for 2020/21 & Next Steps:** in 3f Above
   1. 2021 - Contracting documents for 2021 add-on projects - COMPLETE
   2. 2021 – Legislative report – COMPLETE
   3. Roadmap –complete
   4. 2021 RFPs –complete
   5. Contracting for 2021 RFP projects - complete
   6. PSD process 2020 – Complete
   7. Review of C&LM Plan elements related to Eval –Complete with follow-up on budget, etc. in Jan to EEB
   8. PSD process 2021 from summer presentations – complete?
   9. 2022-24 Evaluation Plan – underway
   10. RFPs for 2022-24 3 year subject areas – Nov/Dec 2021
2. **Other items** –
   1. Quarterly report for use in EEB meetings
   2. Quarterly data tracking report – need to catch up.
3. **RECAP**
   1. **To do:**

\*\*\* Supporting Materials in Box folder and attached before meeting, including:

|  |  |
| --- | --- |
| * Updated Gantt Chart & Project Status Summary & data timeline report * E-votes / call notes (attached / bottom of agenda) * 2022-24 Evaluation Project list (to come) | * Sept minutes attached * Sept invoice (to come, vote) * Budget revisions between projects for 2019-21 Evaluation Plan (to come) |

***Summary of 2020-21 Votes To Date - Not updated***

|  | Minutes for the month | SERA Invoice |
| --- | --- | --- |
| Sept 2021 | *Approved: July/Aug/Sept sent 9/26 for evote; (Sept amended, then approved 9/27 Donatelli & McLean) Awaiting Vigliione.* | *Not available* |
| Aug 2021 | *Approved: July/Aug/Sept sent 9/26 for evote; approved 9/27 Donatelli & McLean) Awaiting Vigliione.* | *Approved: July/Aug sent for evote 9/13. (Approved McLean 9/14. Evote resent to others 9/26; Donatelli approved 9/27).* |
| July 2021 | *Approved: July/Aug/Sept sent 9/26 for evote approved 9/27 Donatelli & McLean) Awaiting Viglione.* | *Approved: July/Aug sent for evote 9/13. (Approved McLean 9/14. Evote resent to others 9/26; Donatelli approved 9/27).* |
| Jun 2021 | *Approved - May and June Minutes-Sent for e-vote 7/1/21, 8/9/21, 9/9 (In favor, Donatelli, 9/7, Viglione 8/9, Resent, McLean approved 9/26)* | *Approved – Combined Apr/May/June sent for evote 9/3, (in favor Donatelli and Viglione 9/4, 9/7, resent 9/9, 9/26; McLean approved 9/26)* |
| May 2021 | *Approved - Sent for e-vote 7/1/21, 8/9/21, 9/9 (In favor, Donatelli, 9/7, Viglione 8/9; Resent, McLean approved 9/26)* | *Approved – Combined Apr/May/June Sent for evote 9/3, (in favor Donatelli and Viglione 9/4, 9/7) , resent 9/9, 9/26; McLean approved 9/26)* |
| April 2021 | *Approved - Sent for evote 4/12, 4/22 (In favor, Wells, McLean, and Viglione 4/22/21)* | *Approved – Combined Apr/May/June Sent for evote 9/3, (in favor Donatelli and Viglione 9/4, 9/7) , resent 9/9, 9/26; McLean approved 9/26)* |
| Mar 2021 | *Approved , Sent for evote 3,8, 4/12, 4/22 (In favor, Wells, Viglione 4/22/21, McLean abstain)* | *Approved , Sent for evote 4/12, 4/22 (In favor, Wells, McLean, and Viglione 4/22/21)* |
| Feb 2021 | *Passed. Sent for Evote 2/8, 3/8, 4/12, 7/1 (In Favor: McLean 3/8, Viglione 3/8, Wells 7/1)* | *Approved , Sent for evote 4/12, 4/22 (In favor, Wells, McLean, and Viglione 4/22/21)* |
| Jan 2021 | *Passed. Sent for Evote 2/8, 3/8, 4/12, 7/1 (In Favor: McLean 3/8, Viglione 3/8, Wells 7/1)* | *Approved , Sent for Evote 2/8, 3/8, 4/12, 4/22 (In favor, Wells, McLean, and Viglione 4/22/21)* |
| Dec 2020 | *Passed, Sent for Evote 2/8, 3/8, 4/12; 4/12, 7/1 (In Favor: McLean 3/8, Viglione 3/8, Wells 7/1)* | Approved Evote 12/18 (Wells, Viglione, McLean) |
| Nov 2020 | Approved / Evote Wells, McLean, Viglione (12/15/20) | Approved (with Oct) Evote Wells, McLean, Viglione (12/15/20) |
| Oct 2020 | Passed*: Sent for Evote 2/8, 3/8, 4/12, 7/1 (In Favor: McLean 3/8, Viglione 3/8, , Wells 7/1)* | Approved (with Nov) Evote Wells, McLean, Viglione (12/15/20) |
| Sep  2020 | Passed Evote –McLean (11/5), Wells and Viglione (11/9) | Passed (with Aug) – Evote McLean (11/5), Wells and Viglione (11/9) |
| Aug 2020 | Passed Evote McLean, Wells, Viglione (8/17 all; sent 8/10) | Passed – Evote– in favor McLean (11/5), Viglione and Wells (11/9) |
| July 2020 | Passed sent for evote 2/8, 3/8, 4/12 *(In Favor: McLean 3/8, Viglione 3/8)* | Passed Evote McLean, Wells, Viglione (8/17 all; sent 8/10) |
| June 2020 | Passed Evote McLean, Wells, Viglione (8/17 all; sent 8/10) | Passed Evote McLean, Wells, Viglione (8/17 all; sent 8/10) |
| May 2020 | Passed via Evote: In favor, McLean, Viglione, Wells (6/5, 6/5, 6/8) | Passed via Evote: In favor McLean, Viglione, Wells (all 9/2, 8/17) |
| Apr 2020 | In meeting – Motion to approve SERA Invoice for April Passed. MOTION / 2nd (Wells / McLean). Passed with Wells / McLean in favor. Via evote, Viglione in favor 4/7 – Skumatz check / reversed | Passed in Meeting: Wells / McLean: in favor, Wells / McLean. Viglione in favor via evote 6/5. Skumatz check / reversed |
| Mar 2020 | Passed in April meeting: In favor McLean, Wells (4/6); Viglione E-vote 4/7 | Passed in April meeting: In favor: McLean, Wells, Viglione (4/6/20) |
| Feb 2020 | Evote Passed: In favor McLean (2/10); Wells 4/6; Viglione 4/7 | Evote Passed: In favor McLean (4/1); Wells 4/6 ; Viglione 4/7 |
| Jan 2020 | Evote passed: In favor O’Connor (1/16), Wells (2/10), abstain McLean (1/16). | Evote passed. In favor Li and McLean, 2/10. (No vote from OCC / Taren and John in transition) |

**Other Votes / Meetings / Tracking (2020-2021) – Not updated**

**Sept 2021**

* 9/17 – 2021 PSD redline from utilities (Ghani) to EA Team, requesting comments by 9/21. EA responded more time needed. Reviewed and called meeting with questions / discussion for 9/23. Utilities and EA reviewing the small number of comments raised / discussed to finalize shortly.
* ***PASSED:*** Approved agreement with discussion of the general structure of recommendations for C&LM Plan evaluation budgets to be forwarded to EEB Board – 1) increase evaluation project budgets to $4.5 million in 2022, increasing to $6 million by 2024.  2) Also approved agreement with general recommendation of structure for increasing EA Team budget by 35% with 50% increases in evaluation project budgets.   *Motion / Second: McLean & Donatelli in favor during Committee meeting Sept 13. Evote in favor from Viglione 9/14.*
* ***PASSED 9/13****: Approved R1983 NMR budget increase of $55,400 in meeting 9/13*. *McLean & Donatelli in favor during Committee meeting Sept 13. Evote needed from Viglione****.***
* ***PASSED: Approved Roadmap 9/9***: Sent 9/3, in favor McLean 9/4, resent 9/9, in favor Donatelli 9/9; awaiting Viglione, resent 9/26.
* 9/8/21 – Request for Evaluation Plan Project Ideas; first responses due 9/17

Aug 2021

* 8/5/21 - PSD 2020 update discussion meeting with EA / Utilities held; Reviewed about a dozen items that ERS review determined were not in redline. Decisions made/ERS re-reviewing for final redline for 2020 updates. To begin: updates from 2021 summer study results.

July 2021

* 7/8/21 - PSD 2020 update discussion meeting with EA / Utilities held; all dispositions for 2020 complete / agreed; forwarded to ERS for redlining and verification.
* 7/1 - Multiple Summer Presentation meetings held for use in PSD / Plan including: R2027 HP/HPWH Reliability & R1965 HP/HPWH Baseline & Potential (7/1); and C2014 C&I Lighting Sat & Remaining Potential (7/1).
* 7/1/21 - PSD 2020 update discussion meeting with EA / Utilities held

June 2021

* 6/25 – C1901 C&I Sector Wide Process Evalion Review Draft out for Review; 1 extra week means due 7/16.
* 6/22 – X1939 Early Retirement Report out for review; 1 extra week for review (due 7/13)
* 6/8-6/30 Multiple Summer Presentation meetings held for use in PSD / Plan including: X1941 MF (final presentation; 6/8 and 6/17); X1939 Early Retirement (6/14); R1959 SF Reno & Addn (6/17); X1931-6 Hours of Use (6/21); X1931-7 Degree Days (6/21); X1931-4 New Measure-Lighting Controls Res/C&I (6/23); C1901 C&I Sector-Wide Process Eval (6/24); X1931-1 ISP Com’l Boiler & Furnaces (6/28); X2001 EUL C&I (6/28); X2022 Educ/Workforce Initiatives (6/29); X1931-2 Coincidence Factor & Loadshape (6/30); New Measure Compressed Air (6/30); New Measure R/C&I Thermostats (6/30).
* 6/3, 6/10, 6/17, 6/24 - PSD update meeting / EA & companies
* ***Passed***: Evote approving recommended contractor (Evergreen) for project R2015. (McLean 6/9, Viglione and Li 6/11). Should be contracted by utilities along with R1968 asap.
* 6/3 PSD update meeting / EA & companies

May 2021

* 5/21 X2022 Phase 1 presentation / methods / best practices
* 5/19 SEM Phase 1 repeat presentation
* 5/6 Kickoff 3 “New Measure” projects (air compressor, advanced thermostats, advanced lighting controls)
* 5/6 - PSD update meeting / EA & companies

April 2021

* 4/15 C1906 SEM Phase 1 Presentation
* 4/7 R1973 Retail Products Final Presentation
* 4/1, 4/8 - PSD update meeting / EA & companies

March 2021

* 3/30 C1902 ECB NTG and Baseline K/O
* 3/22 X1942 NEI Kickoff
* ***PASSED***: 3/15 Evote Approval of Memo on RFP Project Award Recommendations (Viglione 4/15; Wells 3/30, McLean 3/29)
* 3/12 RFP responses due to EA Team
* 3/12 Repeat Kickoff X2022 Engagement project for those that couldn’t attend 3/3 (added due to storm duties)
* **Possible EVOTE OUTSTANDING/checking**: 3/8 Legislative report sent for evote, resent 4/12; In favor Viglione 3/16.
* 3/8 Kickoff for X1931-6 HOU/Load Shapes Project
* 3/ 4, 3/18 EA Team / utility meeting on PSD update process
* 3/3 Kickoff X2022 Engagement

February 2021

* 2/18 EA Team / utility meeting on PSD update process
* 2/5 R1973 Retail Products Review Draft Report sent to Committee for Review – due 2/19.
* 2/4 EATeam / Utility meeting on PSD update process
* 2/4 Legislative Report sent to committee for Review – due 2/19

January 2021

* 1/27 – 2021 Evaluation Plan Update ***Evoted and passed*** (1/27 McLean, 1/27 Wells, 1/28 Viglione)
* 1/25 Eval Committee Discussion on the 2021 Evaluation Plan Update
* 1/25 C1906 SEM Phase 1 (Eval Best Practices) Review Draft Report sent to committee for review - due 2/8
* 1/22 Eval Committee Discussion on the 2021 Evaluation Plan Update
* 1/4 - PSD update meeting / EA & companies

December 2020

* Additional discussions / memos on PSD – to be updated / specified; memo issued 12/23/20
* 12/16, 9-10:30 Kickoff for 4 PSD Phase 2 projects (ISP, Refrig ACOP, HOU, Inland/Coastal adjustments)
* 12/1, Discussion with UI / ES / EA on priority PSD updates not yet integrated – EOY priorities. Scheduling follow-up

November 2020

* 11/3 – R1963b Final presentation
* 11/18, 11/19 meetings on Evaluation Plan Update Project concepts

October 2020

* 10/6 meeting with Utilities on PSD and C&LM Plan
* 10/14, 9-10:30 – X1931 PSD Phase 2 project prioritization discussion with Eval Cmte

September 2020

* 9/2 8-9 Final presentation C1635 EO
* 9/30, 10/1 – multi-state discussions of R1963a – a few refinements

August 2020

* 8/28 **Vote/Passed**: Committee discussion of EA budget amendment; Passed (Motion / 2nd (McLean / Wells) in meeting, in favor of budget addition of $55K, with funds to come from unused approved funds for R1982 residential metering project funds. Vote in favor via Evote, Viglione, 8/28. Memo provided.
* 8/14 Kickoff meeting HES/HES-IE Impact & Process evaluation and Customer Segmentation
* 8/13 Meeting with utilities on contracting progress
* 8/10 Monthly evaluation committee meeting

July 2020

* 7/31 – PSD (X1931 & X1941) matrix, markup of PSD document
* 7/31 – R1973 Updated memo including gas findings released
* 7/22 – PSD (X1931 & X1941) matrix product distributed
* 7/16 – R1965 HP memo distributed
* 7/16 – Memo on R1959 Renovations findings released
* 7/15 – X1931 Prospective RR memo released
* 7/15 – R1973 Interim memo on Retail Products released
* 7/15- Interim meeting PSD X1931 (with X1942) – 2nd meeting continuation; briefing slides sent
* 7/10 – X1931/X1942 batch 3 comments answered by email spreadsheet
* 7/14 - R1963b lighting memo released
* 7/14 – R1963a lighting memo released **(comments requested 7/28)**
* 7/10 – X1931 Interim meeting PSD (with X1942) – 1st meeting – discuss controversial results and recommendations; briefing slides sent
* 7/10 – X1931/X1942 batch 1&2 comments answered by email spreadsheet
* 7/8 – Briefing C1635 / briefing slides sent
* 7/8 – C1634 Review Draft Report released (**comments requested by 7/22**)
* 7/6 – sent updated / collated covid procedures
* 7/2 – released Review Draft C1635 for Committee (**comments requested by 7/16**)
* 7/2 – Briefing R1973 ESRPP / briefing slides sent
* 7/2 – Briefing C1634 / slides sent
* 7/3 – 3rd batch PSD results released for committee review
* 7/1 – Briefing R1963a ST lighting / briefing slides sent 7/2
* 7/1 – meeting on data needs for planning upcoming 1982

June 2020

* 6/26 – 2nd batch PSD results released for committee review
* 6/25 Data call on R1965 UI
* 6/19 – 1st batch PSD results released for committee review
* 6/17 Data call with UI X1939
* 6/5 – **EVOTE/passed** for legislative report from McLean, Viglione.

May 2020

* 5/11: **Passed**/Approved EA Team’s memo, endorsing the recommended contractors for the 2020 evaluation work, and endorsing starting the utility contracting process with these firms. (Motion/2nd McLean / Wells, approved by both).

April 2020

* 4/23/20 RFP responses

March 2020

* 3/26 Final RFP released to pre-qualified bidders (due 4/16)
* 3/19 Legislative report for review – still out for review or approval
* 3/19 RFP provided for review for committee
* 3/18 EA Team provides requested summary of conservation kits and Covid impacts on Evaluation
* 3/11 Multiple project data meeting with UI
* 3/11 EEB concurs with Eval Plan / ok to proceed with RFPs etc.; in meeting / no objections.
* **EVOTE/Passed:** 3/9 Eval Committee approval of Eval Plan Update (by email: Viglione and McLean 3/9)

Feb 2020

* 2/28 – Evaluation Plan discussion with EC
* 2/19 – Evaluation Plan discussion with EC
* 2/6, 2nd kickoff for R1982 Res HP / HVAC / DHW project

Jan 2020

* 1/31, X1931 PSD Kickoff
* 1/29, C1906 SEM Kickoff
* 1/23, C1901 C&I process kickoff
* 1/15, 11-12, X1939 Early retirement kickoff
* 1/10, 1-2 MF Final Presentation
* 1/8 11-12, X1931 PSD Kickoff