



EEB Evaluation Committee Monthly Meeting - MINUTES

Monday June 11, 2018 – 10AM

Department of Energy and Environmental Protection – Public Utilities Regulatory Authority,
Commissioner's Conference Room, OCC, 10 Franklin Sq., New Britain, CT

Meeting Materials in Box folder: <https://app.box.com/s/3rtylh4ly0oe4upplpezzqlyl47on0my>

Call-In Number: 303/900-3524; WEB Access: www.uberconference.com/skumatz

*(Backup number – only if primary # doesn't work – 720/820-1390 Code (1st caller) 8296#
www.join.me/SkumatzEconomics)*

ATTENDANCE: O'Connor*, Gorthala*, Melley*, Swift, Ingram, Oswald, Mosenthal, Wirtshafter, Prah, Chiodo, Jacobson, Skumatz

1. Public Comment - None
2. Approval of Minutes from previous meetings – EVOTE after meeting
3. Non-Project Updates and Issues :
 - a. Review Interim progress / highlights;
 - Interim e-votes and meetings (see bottom of agenda) – Skumatz reviewed content from bottom of agenda.
 - Status of Data requests and deliverables / dates / upcoming (as needed) / Review of Timeline Report – Chiodo's urgent data issue has been resolved since last meeting. Current status is nothing urgent. Utility (Ingram) reports C1635 was sent in just after timeline put together; Jacobson agrees sent end of last week and DNV-GL in process of reviewing it.
 - Data Request and Invoicing procedures memo to committee– Skumatz walked through memo that shows data request process, steps, and content / samples. Covers data request content, data meetings, agreement confirmation, tracking. The rest of memo addresses invoicing details, requiring invoicing by tasks, for current invoice, and totals by tasks through this year and from project start. Per UI request, Skumatz also confirming they are requested to add PO to invoice.
 - b. SERA team invoices – May 2018 invoice to be presented. Currently at lower percent than percent of calendar year (58% of year remaining / 63% of budget). Switched to every-other-week meetings to help, but that can't continue at all phases of project. Working to keep costs down. Glad utilities have gotten percentages agreed and hope utilities will process backlog of checks quickly.
 - c. Question for utilities - are latest invoicing percentages working out; no comment; get to Lisa if there are problems.
4. Discussion of Projects / Status (and data) – *see Gantt & Project summaries-*
 - a. Walk-through of Projects / Monthly Status Report – focus on Gantt “changes” and status of new projects; update on results of call / meeting on “new” steps for projects

- C&I Projects (Chiodo & Jacobsen)
- Chiodo –
 - C1630 finalizing; confirming all data received, then will pay and drop off gantt.
 - C1634 Impact ECB program new construction & replace on failure covering 2017-18 program years. Began design work in Spring after being on hold. Data requests made; sample design; kickoff planned late month / next month. Late getting started, and requesting census of data to allow them to more easily get metering started. Coordination happening between C1634 and C1635 to check on project overlaps and adjust samples. Question from UI on upcoming meeting / data request.
- Jacobson:
 - C1641 – report done and reviewed by EA – getting ready to submit draft for review shortly. Question from utility – there is still wrong information in the summary that blames data issues – this is incorrect and report is the delay. Need to fix this. Skumatz also needs to update grey shading on gantt.
 - C1635 – had kickoff, data request, first data received, starting site M&V plans and fieldwork design. Starting with lighting downstream and summer-weather dependent site and gas sites being planned for summer / fall. Data collection process is going ok.
 - C1644 – NTG / EO. Had kickoff meeting, have data and are moving into survey design stage.
- Wirtshafter and Skumatz:
 - R1702 – waiting for comment
 - R1707 – analyzing 2nd round of results and expect draft analysis soon.
 - R1603 – working through data issues (matching and standardization work underway), asking for additional data, but generally moving forward.
 - R1705 – in field collecting data, field validation across 2 contractors to assure consistent data and methods in field work. Data meeting on 15th.
 - R1613 – Preparing memo responding to comments from utilities about changed numbers (not just NTG). Sent out final that was wrong file – including comments. See if memo addresses utility concerns and decide if final or another review.
 - R1616 - SF On-site – in field through July, validating data entry.
 - R1617 – completed surveys, analyzing contractor surveys, hoping to see report during summer
 - R1706 RASS – in field and validating, looking at database plans.
 - R1709 NEI – sending note to contractors for getting draft into shape for review.

5. Other items –

- a. Update on DEEP / NEEP M&V 2.0 Grant or other projects. – Melley noted a meeting coming up / not sure if public. If any of team might wish to attend should contact Melley.

Meeting ended about 10:35.

*** Supporting Materials in Box folder and attached, including:

- Updated Gantt Chart & Project Status Summary
- E-votes / call notes (attached)
- Data dates and progress (coming)
- Minutes from previous meeting
- SERA Invoice